POLICY FOR CANDIDATES REQUIRING SPECIAL ACCOMMODATIONS FOR CREST EXAMINATIONS

Version History

Version	Date	Authors	Status
1.0			
2.0	November 2013	S. Criddle	ISSUED
3.0	August 2014	S. Criddle	Draft
3.1	22.01.2015	E.A. Luck	Draft
3.2	20.02.2015	L. Brough/E.A. Luck	Draft
3.3	24.02.2015	E.A.Luck/R.Hills	Draft
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4.0	March 2015		ISSUED
5.0	February 2016		ISSUED
6.0	July 2016	E.A.Luck	Update, Issued
7.0	29.03.2017	E.A. Luck/E.McClements	IM/STAR exam start time amendment. ISSUED
7.1	31.03.2017	E.A.Luck	Draft. Adjusted for CCSAM/CCTIM delivery at PV
8.0	12.05.2017	E.A. Luck	ISSUED
9.0	25.05.2017	E.A. Luck	CPIA/CRIA update. ISSUED
10.0	03.11.2017	E.A. Luck	CRTSA timing update. ISSUED
11.0	13.02.2018	E.A. Luck	CR TIA added
11.1	16.01.2019	E.A. Luck	CCT Inf/App timing update
12.0	17.01.2019	E.A. Luck	ISSUED
12.1	08.11.2019	E.A. Luck	Inf/App timing update. Draft
13.0	29.11.2019	E.A. Luck	Issued

Document Review

Reviewer	Position
Operations Manager	CREST Executive
Exec Representatives	Assessors' Panel

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1.   INTRODUCTION AND IMPORTANT INFORMATION

1.1   Candidates with a medical condition such as Dyslexia taking the CREST exams must inform CREST of the condition and any specific needs or requests <u>BEFORE</u> booking. This applies to all CREST examinations.

1.2   Candidates should be able to supply a copy of an assessment report post 16 years of age: either from a Psychologist specialising in Adult Dyslexia; or a Dyslexia Teacher Assessor with a Practising Certificate to carry out assessments; or a qualified medical practitioner specialising in their particular condition.

1.3   A written request accompanied by supporting documentation on official letterhead from their health care provider (see 1.2) that explains the nature of the disability and specifies the exact accommodation(s) needed. This documentation must be sent to CREST prior to the exam date and <u>NOT</u> on the day of the exam. Candidates failing to meet this requirement will receive no extra time.

1.4   So far as is reasonably practicable and based on available access to the rigs necessary to undertake the examination, in line with the British Dyslexia Association guidelines special accommodations candidates will be seated at the furthest point from the door. Additionally, all CREST examination papers are presented using black 12 point Arial or Verdana font on white paper where the examination is presented in hard-copy format. Please note, some examination elements are delivered using an entirely electronic method.

1.5   For all components of CREST examinations delivered at CREST examination centres, CREST recognises the guideline of 25% as documented by the British Dyslexia Association as the basis for our allowances, however the focus is on increasing time for reading the examination questions and the written elements of the exam rather than the practical components.
http://www.bdadyslexia.org.uk/about-dyslexia/parents/access-arrangements-in-assessment-and-examinations.html

1.6   For CREST examinations delivered at a Pearson Vue (PV) test centre, separate arrangements for additional time or other accommodations are available. CREST must be notified of a candidate's requirement for such accommodations in accordance with clauses 1.2 and 1.3 <u>BEFORE</u> the examination is booked as special arrangements cannot be applied retrospectively to examinations already booked with a PV centre. The exams currently delivered at Pearson Vue can be found in Clause 5.

1.7   It is strongly recommended that all candidates read the Notes for Candidates applicable to their particular examination and available from the CREST website in plenty of time prior to their exam date.

1.8   **NOTE:** Any reference in the following policy to dyslexic candidates includes candidates with other medical conditions that might justify additional time.

2. CREST EXAMINATIONS WITH WRITTEN AND PRACTICAL CONTENT

2.1 CREST full-day examinations with written and practical content are:

    i) CREST Certified level IA Examinations : Host Intrusion, Network Intrusion, Malware Reverse Engineering

2.1.1 Extra time will be given to special accommodations candidates sitting the Certified level IA examinations as follows:

    2.1.1.1 Certified IA written component: 2 hours 30 minutes increased to 3 hours 5 minutes;

    2.1.1.2 Certified IA practical component: 3 hours 30 minutes plus 15 minutes reading time increased to 3 hours 30 minutes plus 60 minutes reading time.

2.1.2 **CREST Certified IA examination timings will be as follows**:

	Certified IA Candidate	Special Accommodations Certified IA Candidate
Arrive	09:00	09:00
Start Written Exam	09:15	09:15
Finish Written Exam	11:45	12:20
Reading Time	13:00	13:15
Start Practical Exam	13:15	14:15
Finish Practical Exam	16:45	17:45

2.1.3 If a special accommodations candidate decides that they have had sufficient reading time, by agreement with the Assessor their practical examination element can be started sooner but the total time available for the practical element will not exceed 3.5 hours.

3. CREST EXAMINATIONS WITH WRITTEN ONLY CONTENT

3.1 CREST half-day examinations with written only content delivered at CREST Examinations Centres are:

i) CREST Registered Technical Security Architect (CR TSA)

3.1.1 Extra time will be given to candidates sitting the CR TSA examination. CR TSA candidates normally have 3 hours 30 minutes to complete the entire examination with the split of time left to their own discretion. A special accommodations candidate's time will be increased to 4 hours 20 minutes to complete the entire examination. Examination timings will be as follows:

CR TSA Candidate		
	Morning Examination	Afternoon Examination
Arrive	09:00	12:45
Start Examination	09:30	13:15
Finish Exam	13:00	16:45

Special Accommodations CR TSA Candidate	
Arrive	12:45
Start Examination	13:15
Finish Exam	17:35

3.1.2   Please note that CREST half-day examinations will normally only be scheduled in an afternoon slot due to the extended timing constraints. However, CREST reserves the right to adjust the timings to suit the examination schedule. In these circumstances, candidates will be advised in advance wherever possible.

4.   CREST EXAMINATIONS WITH PRACTICAL ONLY CONTENT

4.1   CREST full-day examinations with practical only content are:

   i)   CREST Certified Infrastructure Tester (CCT Inf);
   ii)   CREST Certified Web Applications Tester (CCT App);
   iii)   CREST Certified Simulated Attack Specialist (CC SAS)

4.1.1   Extra time will be given to special accommodations candidates sitting these examinations as follows:

CCT Inf and CCT App:

   4.1.1.1 Certified Infrastructure and Web Applications level practical components: 5 hours plus 15 minutes reading time increased to 5 hours plus 60 minutes reading time for each of the Scenario and Assault Course components. Examination timings will be as follows:

	CCT (Inf & App Practical) Candidate	Special Accommodations CCT (Inf & App Practical) Candidate
Arrive	09:00	09:00
Reading Time	09:15	09:15
Start Scenario Exam	09:30	10:15
Finish Scenario Exam	12:00	12:45
Lunch	12:00 – 13:00	12:45 – 13:15
Reading Time	13:00	13:15
Start Assault Course	13:15	14:15
Finish Assault Course	16:45	17:45

CC SAS -

4.1.2 CC SAS practical component: 3 hours 30 minutes plus 15 minutes reading time increased to 3 hours 30 minutes plus 60 minutes reading time. Examination timings will be as follows:

	CC SAS (Practical) Candidate	Special Accommodations CC SAS (Practical) Candidate
Arrive	10:00	10:00
Reading Time	10:15	10:15
Start Practical Exam	10:30	11:15
Finish Practical Exam	14:00	14:45

4.1.3 If a special accommodations candidate decides that they have had sufficient reading time, by agreement with the Assessor their practical examination element can be started sooner but the total time available for the practical element will not exceed 3.5 hours

4.2 CREST half-day examinations with practical only content are:
   i)   CREST Registered Penetration Tester (CRT)
   ii)   CREST Registered Intrusion Analyst (CRIA)

4.2.1 Extra time will be given to candidates sitting the CRT and CRIA practical examinations. Candidates normally have 2 hours 30 minutes plus 15 minutes reading time to complete the examination. A special accommodations candidate will have 2 hours 30 minutes plus 60 minutes reading time to complete the examination. Examination timings will be as follows:

CRT & CRIA (Practical) Candidates		
	Morning Examination	Afternoon Examination
Arrive	09:00	13:30
Reading Time	09:15	13:45
Start Examination	09:30	14:00
Finish Exam	12:00	16:30

Special Accommodations CRT & CRIA (Practical) Candidates	
Arrive	13:30
Reading Time	13:45
Start Examination	14:45
Finish Exam	17:15

4.1.4 If a special accommodations candidate decides that they have had sufficient reading time, by agreement with the Assessor their practical examination element can be started sooner but the total time available for the practical element will not exceed 2.5 hours.

4.1.5   Please note that CREST half-day examinations will normally only be scheduled in an afternoon slot due to the extended timing constraints. However, CREST reserves the right to adjust the timings to suit the examination schedule. In these circumstances, candidates will be advised in advance wherever possible.

5.   CREST EXAMINATIONS AT PEARSON VUE CENTRES

CREST Examinations delivered at Pearson Vue Test Centres are:

CREST Practitioner Security Analyst (CPSA)
CREST Certified Infrastructure Tester (CCT Inf) – written component
CREST Certified Web Applications Test (CCT App) – written component
CREST Certified Simulated Attack Specialist (CCSAS) – written component
CREST Certified Simulated Attack Manager (CCSAM)
CREST Practitioner Threat Intelligence Analyst (CPTIA
CREST Registered Threat Intelligence Analyst (CRTIA)
CREST Certified Threat Intelligence Manager (CCTIM)
CREST Practitioner Intrusion Analyst (CPIA)
CREST Certified Incident Manager (CC M)

Where appropriate the Notes for Candidates for these examinations contain further information on their format and candidates are advised to consult these.

6. Amendment List

This document has been amended in the areas described below:

a. Section reference b. Clause Reference c. Date Issued	Description of Changes	Authorised by
a. N/A b. Throughout c.	Inclusion of CC SAS, CC SAM & CPSA examinations to clauses	
a. N/A b. 1.4 c.	Inclusion of reference to seating and examination paper style	
a. 3 b. 3.2.3 c.	Arrival time aligned to all exams	
a. N/A b. Throughout c.	Updated to reflect delivery of CPSA, CCT Inf written & CCT App written exams at PV centres.	
a. N/A b. Throughout c.	Adjusted to provide for CC SAS written/practical split and for CC SAM, CC TIM and CC IM delivery at Pearson Vue	
a. b. 2, 4 & 5 c.	Adjusted for introduction of CPIA and update of CRIA to practical only	
a. 3 b. 3.1.2 c. 03.11.2017	Start/finish time adjusted to align with other 3.5hr exams	
a. 5 b. N/A c. 13.02.2018	CR TIA exam added to PV list	
a. 4 b. 4.1.1 c. 16.01.2019	Timings for CCT Inf/App exams updated for new content	Stuart Morgan
a. 4 b. 4.1.1.1 c. 08.11.2019	Timings for CCT Inf/App adjusted to accommodate new format	Elaine Luck
a. b. c.		